

**Covering Letter**

From:

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**To**  
**Member Procurement PIU (I &C),**  
**Jammu & Kashmir Industries Ltd,**  
**Old Secretariat Srinagar.**

*Subject:-Expression of Interest (EOI) to participate in a Architectural Design competition for Adaptive reuse of Solina Silk Filatures Resham-Khan as Arts & Craft Centre.*

Dear Sir,

We have examined the details given in EOI notification in the newspapers, and the EOI details and forms for the said Project posted on the website of JKI, Therefore,

We hereby certify that all the statement made and information supplied in the enclosed forms and accompanying statements are true and correct.

We have finished all information and details necessary for EOI and have no further pertinent information to supply.

We have agree that JKI Ltd, or their authorized representatives can approach individuals, employers and organisation, to verify our competence and general reputation.

We are submitting certificates in support of our suitability, technical know-how and capability for having successfully completed similar projects in the past.

We hereby accept to abide by the terms and conditions of the competition at all stages.

Thank You.

Yours Sincerely,

\_\_\_\_\_  
Representative

Signature of Authorized  
of Indian Organisation

Seal of the Organisation

### Schedule-A

Curriculum Vitae of Professional Staff for Adaptive reuse of Solina Silk Filature

Each Professional staff to be employed in the project should fill this form separate (Maximum two pages)

S.No.	Detail
1.	Name of Professional Staff: Address:  Phone: Fax: eMail:
2.	Date of Birth
3.	Nationality
4.	Educational Qualifications Degree/University    Year of Graduation    %Marks
5.	Professional Qualifications
6.	Details of Registration with Statutory Body(e.g. COA)  (Attach the copy of registration certificates)
7.	Membership of Professional Societies
8	Awards Won National Agency        Name of Organisation Giving Award Year  International Agency        Name of Organisation Giving Award Year
9.	Number of Years employed with the organisation submitting the EOI  (Attach the complete professional record of all relevant positions held since graduation, in reverse chronological order giving dates, employers, positions held and task undertaken)
10.	Professional Tasks Assigned in the <u>Organization</u>

I certify that, to the best of my knowledge and belief, the information provided above is correct.

Signature of Professional Staff

Seal of the ORGANISATION

## Schedule-B

### Information on the Organization submitting EOI

The Indian organization submitting the EOI, and the international organization(if any) joining in joint venture with the Indian organization, should fill this form separately.

<b>Project Name</b>	
<b>Assignment</b>	

#### i. Consulting Firm Information:

<b>Consultant Name:</b> <b>Acronym:</b>	<b>Country and date of Incorporation:</b>
<b>EOI Submission Authorized by:</b>	<b>Position:</b>

#### Associations (Joint Venture )

Consultant	Acronym	Country and date of Incorporation	Joint Venture(JV)	EOI Submission Authorized by	Position

Present the rationale for and benefits of working in association (JV) with others rather than undertaking the assignment independently (as appropriate). Describe the proposed management and coordination approach of the association and the role of each firm.

#### I confirm that:

- Documentation regarding our corporate structure including beneficial ownership has been attached.
- Written agreement to associate for the purpose of this Expression of Interest has been signed between the Joint Venture partners and has been attached.

**Once your team is shortlisted and invited for submission of the Proposal, it is not permissible to transfer the invitation to any other firm, such as Consultant's parent companies, subsidiaries and affiliates.**

#### ii. Assignment Specific Qualification and Experience.

##### **A. Technical Competence**

Cross-referencing from your profile projects in Section D. Project References, highlight the technical qualifications of your entity/Joint Venture in undertaking similar assignments. Provide details of past experiences working with similar project authorities.

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**C. Other Information (maximum of 500 words)**

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**D. Project References**

Please select most relevant projects to demonstrate the firm's technical qualifications and geographical experience (maximum 10 projects).

S.No	Project	Period	Client	Country	Cost of project	Value of Consultancy
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

**Project summary**

<b>SN 1</b>	
Project Title	
Country/ Region	
Start Date	
Completion Date	
Continuous /Intermittent	
Client	
Funding Source	
Description	(Indicate your role and input in person-months)

<b>SN 2</b>	
Project Title	
Country/ Region	
Start Date	
Completion Date	

Continuous /Intermittent	
Client	
Funding Source	
Description	(Indicate your role and input in person-months)

(Please insert more tables as necessary)

### III. EOI Attachments

SN	Description
1	Certificate of Incorporation of the lead member
2	Certificate of Incorporation of the JV member (for each member)
3	Certificate of Incorporation of the Sub-Consultant (for each member)
4	Letter of Association
5	Audited balance sheets of last three financial Years

(Please insert more rows as necessary)

### IV. Eligibility Declaration

We, the undersigned, certify to the best of our knowledge and belief:

- We have read the advertisement, including scope of work, for this assignment.
- Neither the consulting firm nor its JV member or sub-consultant or any of its experts prepared the scope of work for this activity.
- We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/Joint Venture.
- The lead entity and JV member are not currently sanctioned by the Government of India or any state govt. or any semi-public agency of any state govt.
- JV member named in this EOI confirmed their interest in this activity in writing.
- JV member named in this EOI, authorized us in writing to represent them in expressing interest in this activity.
- We understand that any misrepresentation that knowingly or recklessly mislead, or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action.
- We confirm our availability to commence work on the indicative commencement date specified in the consulting services recruitment notice for this assignment.

Signature of Professional Staff

Seal of the ORGANISATION